



<b>Administrative Policy</b>		<b>5602</b>
Effective <b>April 1, 2018</b>	Expires <b>March 31, 2019</b>	
Policy: <b>Basic Life Support Trailer Deployment</b>	Approval: Medical Director <b>Reza Vaezazizi, MD</b>	Signed 
Applies To: <b>Disaster Medical System, EMS System</b>	Approval: REMSA Director <b>Bruce Barton</b>	Signed 

**PURPOSE**

To define the ownership, specific capability and purpose of the Basic Life Support Trailer (BLST), specify the responsibilities of provider/hosts, identify those authorized to deploy the BLST, list criteria for deployment, and specify record keeping requirements during deployment.

**AUTHORITY**

[California Health and Safety Code - Division 2.5: Emergency Medical Services \[1797. - 1799.207.\]](#)  
[California Code of Regulations, Title 22. Social Security, Division 9. Prehospital Emergency Medical Services](#)

**Ownership**

The Riverside County Emergency Management Department Preparedness Division will retain ownership of the BLSTs and contents. The BLSTs will be assigned to specific providers for the duration of each provider’s contract / memorandum of understanding (MOU) / permit with the county for provision of life support services. The PHEPR Branch has the right to remove, relocate or deploy the BLSTs in response to a current event or mutual aid request.

**Responsibilities of the Providers/Hosts Housing the BLSTs**

1. The provider/host will be responsible for ensuring the security of the trailer and its contents while in storage at all times.
2. The provider/host must maintain the trailers in a state of readiness and in accordance with the requirements below:
  - a. The provider/host will be responsible for ensuring that the trailer remains in working order, including having appropriate levels of air in the tires, at all times. The trailer should be stored in such a way as to ensure that the tires do not degrade.
  - b. The provider/host will be responsible for ensuring that the trailers are readily accessible and not blocked in by large objects or vehicles that would impede its ability to be moved in a timely manner.
  - c. The provider/host will inventory the stock in the trailer on a bi-annual basis and report the results of the inventory to the Riverside County EMS Agency (REMSA). If no deployment occurred in the previous months, missing items are the responsibility of the host/provider agency to replace.
  - d. The provider/host will assure that oxygen cylinders are rotated or emptied and refilled every six months. Oxygen cylinder hydrotesting will be done per manufacturer’s recommendations.
  - e. The provider host will replace all batteries and penlights at least once per year.
  - f. The providers/hosts with a generator and gas can (stored empty), will be responsible for filling the generator and/or gas can upon any deployment of the BLST.
  - g. Any changes to trailer locations must be approved in advance by REMSA.

**Activation/Utilization of the BLST**

The decision to deploy the BLST will be made in accordance with the Incident Command System (ICS) through the Cal Fire/Riverside County Fire Department Emergency Command Center (ECC).

1. Personnel who can authorize deployment of BLST
  - a. REMSA Duty Officer or Branch Chief
  - b. PHEPR Duty Officer or Branch Chief
  - c. Health Officer or designee
  - d. Riverside County Public Health Department Departmental Operations Center (DOC) staff
  - e. Medical Health Operational Area Coordinator (MHOAC)

- f. Regional Disaster Medical/Health Coordinator (RDMHC)
  - g. The Incident Commander of a qualifying mass/catastrophic event
  - h. EMS COMM staff
2. Criteria to consider in deploying the BLST include but are not limited to:
    - a. Any event that spans a large geographical area.
    - b. Any catastrophic event (as defined above).
    - c. Any event that destroys a large building or structure (e.g. convention center, college, hotel etc.).
    - d. Any Weapons of Mass Destruction (WMD) event.
    - e. Any natural or man-made disaster which can be classified as a mass casualty incident.
    - f. Preplanned staging at or near large events/mass gatherings where the possibility of a major medical event exists.
    - g. As a mutual aid request from neighboring counties, regions, the state, or the federal government.
  3. The BLST will not be deployed to routine multiple casualty incidents or to other events that can be handled with standard daily resources. BLSTs hold supplies to treat up to 100 victims and are to be used for mass casualty incidents only.
  4. Transportation of the BLST:
    - a. The provider/host will be responsible for transporting the BLST when deployed.
    - b. If necessary, the provider/host's supervisor/duty officer will coordinate transportation of the BLST by another responsible entity.
    - c. The provider/host will have the BLST on the road within 20 minutes of receiving the request for deployment, including filling the generator and/or gas can upon any deployment of the BLST
  5. All instances in which a BLST is utilized must be reported to the REMSA Duty Officer immediately. The EMS Duty Officer can be reached 24/7 at (951) 712-3342.
    - a. "Immediately" is defined as within one hour or less of BLST deployment.

### **Recordkeeping during Utilization of the BLST**

1. Each BLST has an inventory of all equipment and supplies.
2. Accurate records must be kept by the requesting agency on all supplies used to be eligible for reimbursement following the Standardized Emergency Management System (SEMS) / National Incident Management System (NIMS) model. Records must include:
  - a. Incident name and number
  - b. Incident commander and agency
  - c. Time of BLST deployment
  - d. Individual who authorized BLST deployment
  - e. Number and types of BLST contents used
  - f. Number of patients involved in the incident
  - g. Time and name of the REMSA Duty Officer that was notified